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### *In this issue:*

- FY03 TAG Meeting June 17-19
- TLC Welcomes Two New Staff Members
- Upcoming Course Offered by TLC Staff
- SC CPOC Has New Video Tele-training Instructors
- Transformation of DCPDS

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**Pat Bilotto, New  
HRDD Chief at  
SC CPOC**

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# **TLC** Times

*A publication of the South Central Training & Learning Center*

## **FY03 TAG Meeting June 17-19**

If you haven't registered for our Training Advisory Group (TAG) Meeting to be held June 17-19 in Huntsville, there is still time. Make your reservations by calling the Radisson Suite Hotel at 256-882-9400. A block of rooms has been reserved under "TAG Meeting" at \$67 per night plus tax.

TAG topics will include OTA Lite/Mass Updates, Leadership training, regulatory guidance, courseware overview, Resume Builder, Activity Based Costing, and How to Get the Best Results from Learning, as well as results of the FY04 Training Needs Survey. Cheryl



*September 2002 TAG attendees work on their training programs for the next FY*

Jones from the SE Installation Management Agency will speak on the IMA Mission. Also thirteen outstanding training vendors will provide pres-

entations on topics such as Step Up to Leadership, It's All About Style, Delivering Exceptional Customer Service, Re-energizing the Team and other great topics.

## **TLC Welcomes Two New Staff Members**

The South Central Training and Learning Center (SCTLC) recently welcomed two new staff members. Ms. Patricia Bilotto joined the TLC staff as the new Chief of the Human Resource Development Division, replacing Mr. John Heath. Ms. Debbie Brown joined our clerical staff, replacing Ms. Charanne Harris, who moved to Customer Focused Division B.

Ms. Bilotto has an extensive background in Army training. She worked at the SW CPOC HRDD

prior to her first move to Huntsville. Ms. Bilotto worked at SC CPOC's HRDD during 1997-98, where she served as a Team Leader.

After attending the Sustaining Basic Leadership and Management Course in 1999, she taught at the Army Management Staff College for one year. In 2000 Ms. Bilotto moved to the CPOC in Germany, where she served as Chief of HRDD. She may be reached at 256-313-0818 (DSN 897-0818).

Ms. Brown worked for the SC CPOC Resumix Team for seven months prior to joining the TLC staff. Her primary duties will include education and training updates, and assisting TLC team members with training sessions and special projects.

Originally from Virginia, Ms. Brown has lived in the Huntsville area for the last fifteen years. She has a degree in Business Administration from Athens State University. Ms. Brown may be reached at 256-842-6545 (DSN 788-6545).

## Upcoming Courses

The Latest in Grammar and Punctuation  
June 11-12  
\$210  
Redstone Arsenal, AL

Planning & Decision Making  
June 18  
\$135  
Ft. Benning, GA

Pre-Retirement Seminar (CSRS/FERS/OFFSET)  
June 10-11 or 11-12  
\$125  
USASOC, Ft Bragg, NC

Fundamentals of Effective Project Management  
June 23-25  
\$375  
Huntsville, AL

How to be a More Effective Team Leader  
June 25  
\$147  
Huntsville, AL

Managing Diversity – Are Those My Lorna Doones?  
June 25-26  
\$225  
Redstone Arsenal, AL

Conquering Workplace Negativity  
July 15  
\$96  
Ft. Benning, GA

Guide to Changing Workplace Behavior  
July 22  
\$150  
Redstone Arsenal, AL

Effective Briefing  
July 30-31  
\$164  
Ft. Benning, GA

## Upcoming Course Offered by TLC Staff

If you want to build productive teams, develop effective managers, improve customer service, or ease conflict, then this course is for you. **Maximizing Interpersonal Relationships** will help you develop a plan to understand yourself and others, as well as gain specific skills to remove the guesswork from effective communications. You can create a work environment where under-

standing, trust, respect, and cohesiveness exist.

Studies indicate people will show you, actually teach you, how they prefer to be treated if you will listen to what they have to say, watch what they do, and be willing to accommodate possible differences between their styles and your own. Learning to adapt your behavior and the rewards in terms of productive, trusting re-

lationships can be substantial in many areas of your life.

Invest \$25 and join TLC on **August 19, 2003**, to learn the secret of interacting with others. The facilitator will be John Bentley of our TLC staff. For additional information, call John at 256-876-2760 (DSN 746-2760) or e-mail [john.bentley@cpocscr.army.mil](mailto:john.bentley@cpocscr.army.mil).

## SC CPOC Has New Video Teletraining Instructors

In May three TLC employees, Linda Burnette, John Bentley, Heidi Collier, one SC CPOC employee Debra Burns, and three other Army employees were trained and certified as Video Teletraining instructors by Marlene Black of HQ, TRADOC. This Video Teletraining Instructor Training Course (VTTITC) was presented via the Teletraining Network (TNET). Ms Black was physically located at

Ft. Eustis delivering the training, while class attendees were in one of Redstone's distance learning classrooms.

This Video Teletraining provides the skills and knowledge needed to be effective when designing and developing materials for and presenting instruction over VTT. Practice and performance were emphasized in preparation for VTT certification.

A similar VTTITC session held in February yielded six certified instructors for the CPOC who are currently presenting RPA Direct training to installations throughout the South Central region. Check site listing at <http://www.atsc.army.mil/itsd/vtt/USArmyTNETSite.s.htm>. For questions about distance learning, contact Heidi Collier at 256-842-6554 (DSN 788-6554) or e-mail to [heidi.collier@us.army.mil](mailto:heidi.collier@us.army.mil)

## Transformation of DCPDS

The Army infrastructure that supports the Defense Civilian Personnel Data System (DCPDS) is undergoing a major transformation in the next two months. All Civilian Personnel Operations (CPOC) databases will be consolidated into a single, centralized DCPDS database.

Shortly after the centralization of the Army regional databases, Army and the other Department of Defense components will begin the transition to Oracle 11i, which is the web-based version of DCPDS. Both of these events will entail a time when DCPDS will not be available to enter training events in employee train-

ing history. Dates blocked will be **6 - 30 June** and **18 July to 1 August**. Please save training data for entry when the system is operational. If you have questions, contact Pat Biltott at 256-313-0818 (DSN 897-0818) or e-mail [Patricia.Biltott@us.army.mil](mailto:Patricia.Biltott@us.army.mil)